



TOWN OF HOPKINTON SELECT BOARD MEETING AGENDA

Tuesday, March 12, 2024 6:00 PM

Hopkinton Town Hall, 18 Main St, Hopkinton, MA - Room 215/216

(Executive Session will be held in Room 211)

[Amended -03/8/2024]

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84557216691?pwd=bIUyRnJmTOZTcXBSM05hd2drcjFjQT09>

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6:00 PM

CALL TO ORDER

1.

EXECUTIVE SESSION

- a. Pursuant to M.G.L. c.30A, §21(a) (purpose 3) to consider strategy with respect to negotiations with the Fire and Dispatch unions.
- b. Pursuant to M.G.L. c.30A, §21(a) (purpose 6) to consider the purchase, lease, sale or value of real estate in relation to properties in the vicinity of Town Hall and South Street; 0 Hayden Rowe (Colella Property); 0 Spring Street (McDonough Property); 0 Hill Street (Carroll Property), 0 Cedar Street (Issadore Property), 0 Wood St./5 Mechanic St. (Larter Property) and parcels owned by Umina off Chestnut Street; because an open meeting may have a detrimental effect on the negotiating position of the Board.
- c. Executive Session minutes (2/13/2024).

6:30 PM

CALL TO ORDER - OPEN SESSION

2.

PLEDGE OF ALLEGIANCE

6:31 PM

PUBLIC FORUM

3.

Residents are invited to share ideas, opinions or ask questions regarding Town Government.

6:40 PM

CONSENT AGENDA

4.

The Select Board will consider the following consent agenda:

- a. **MINUTES** - The Select Board will consider approving the Minutes of the February 20, 2024 meeting.

- b. **ACCEPT GIFT** - The Select Board will consider accepting a gift of \$500 from Jim Bartlett to the Fire Department, to be used toward training.
- c. **MARATHON FUND REQUESTS** - The Select Board will consider approving THREE Marathon Fund Committee fund requests for-
 - \$3,520 from the Friends of Hopkinton for Hopkinton Family Day; of which \$1,110 will go towards portable restrooms (4 regular and 2 accessible) and \$2,410 will go towards inflatables with insurance.
 - \$2,808.34 from the Marathon Committee of which \$113.34 will be used for 150 custom race bibs, \$1,142.50 will be used for 150 kids participant t-shirts, \$707.50 will be used for 150 lanyards and personalized medals and \$845.00 will be used for 10x10 alum w/weight tents.
 - \$1,240 from the Class of 2024 parents to pay for the 5 detail officers for the Car Parade event.
- d. **PARADE PERMIT APPLICATION - TRIATHLON AT THE HOPKINTON STATE PARK** - The Select Board will consider approving a Parade Permit application from Tim Richmond on behalf of Max Performance for the Triathlon at the Hopkinton State Park to be held on May 19 and September 8, 2024 at 8:00 am. The race would start and end at Hopkinton State Park.
- e. **PARADE PERMIT APPLICATION - 100 YARD DASH** - The Select Board will consider approving a Parade Permit application from Dorothy Ferriter-Wallace on behalf of the Marathon Committee for a 100 yard dash to be held on April 13, with a rain date of April 14, 2024 starting at 11am. Road closures are requested from the Boston Marathon start line on Main St. to Ash St at Park St. The race would start at the Marathon start line and end at Ash St. at Town Common. The applicant has requested for a change to the start time, moving it to 1pm instead of 11am.
- f. **PARADE PERMIT APPLICATION AMENDMENT - HOPKINTON HIGH SCHOOL CAR PARADE** -The Select Board will consider approving an updated date for the Class of 2024 Senior Car Parade, previously approved to be held on June 2, 2024. The new proposed date and time are Saturday June 1, 2024 at 11 am.

Supporting Exhibits: Marathon Fund Request Applications; Parade Permit applications and supporting documents.

6:50 PM

5.

PARADE PERMIT APPLICATION - 2024 BOSTON MARATHON

The Select Board will consider approving a Parade Permit for the 128th Boston Marathon, to be held on Monday, April 15, 2024 with the starting point at E. Main St. adjacent to the Hopkinton Common and ending point at Route 135 at Hopkinton/Ashland line. The road closures will be variable starting at 7:00 AM and will be determined by the Hopkinton Police Department as the event gets closer.

Supporting Exhibits: Application and Supporting documents; Permitting Team Comments

7:00 PM

6.

PUBLIC HEARINGS - UTILITY POLE HEARING, VERIZON NEW ENGLAND INC.

The Select Board will hold a public hearing on a petition for utility pole location on EAST MAIN STREET: Place one (1) jointly owned pole numbered T.94 1/2 / E.94 1/2 on the southeast side of East Main Street at a point approximately forty-four (44) feet southwesterly from the centerline of Ray Street; and approximately forty (40) feet south of existing pole T.94 / E.94.

Reason: This pole is intended to support the recent MA DOT upgrades along Main Street; and to provide for the distribution of intelligence and telecommunications and the transmission of high and low voltage electric current.

Supporting Exhibits: Application and supporting documents; Permitting Team Comments

7:05 PM

7.

BeSMART FOR KIDS - HOPKINTON CHAPTER OF MOMS DESERVE ACTION

The Select Board will hear information regarding community education about safe firearm storage in order to prevent unintentional firearm related accidents through a framework called BeSMART <https://besmartforkids.org/>.

Supporting Exhibits: Presentation & Hopkinton Handout- Secure Firearm Storage Saves Lives

7:15 PM

8.

FUNDS FOR FIRE STATION #2

The Select Board and Town Manager will consider the Fire Chief and Town Engineer's request for additional funding for the following projects:

- a. Request for the Main Station HVAC Upgrade Project; **\$305,000** to supplement previous Town Meeting appropriations (ATM 2017, \$525,000; ATM 2022; \$252,000). 2023 Bid came in at \$1,088,000.
- b. Request for Woodville Fire Station; **\$350,000 or \$420,000:** to supplement a May 2023 ATM \$70,000 appropriation for design services for Woodville Fire Station. Recent bid is valid for another 3 weeks.

Supporting Exhibits: Supplemental Funding Fire Station -2

7:25 PM

9.

HIRING PROCESS UPDATES- POLICE DEPARTMENT-Lt, DEPUTY CHIEF; TOWN MANAGER

The Select Board will review an update on the Police Lieutenant, Deputy Police Chief and Town Manager hiring processes.

7:40 PM

10.

TOWN MANAGER REPORT

Town Manager will report on the following:

- a. Main Street Corridor Project
- b. Per-and Polyfluoroalkyl Substances (PFAS) treatment project
- c. Massachusetts Water Resources Authority (MWRA) Southborough Interconnection project
- d. Participatory Budget Program - Opportunity for the community to submit capital project requests, maximum cost \$100,000.
- e. Upper Charles Trail Committee: The Select Board will consider reauthorizing the UCTC to convene to review the committee's charge and prepare a report for the Select Board, including suggestions for improvement.

Supporting Exhibits: Town Manager Report

7:50 PM

11.

LIAISON REPORTS/BOARD INVITES

Supporting Exhibit: FY24 Select Board Liaison List

8:00 PM

12.

FUTURE BOARD AGENDA ITEMS

1. Proposed approach to changes to the Charge, membership and work of the Upper Charles Trail Committee.

2. The Select Board will consider forming a Town Economic Development Advisory Council - Mannan
3. Liquefied Natural Gas (LNG) Plant Oversight and Advisory Committee - Mannan
4. Discussion about dogs, including rules, regulations and guidance- Ritterbusch

8:05 PM ADJOURN

Correspondence to Select Board

1. Board of Appeals- Public Hearing Notice for 5 Claflin Avenue

Upcoming Select Board Meetings

1. March 19, 2024
2. April 2, 2024
3. April 16, 2024
4. May 6, 2024 (Annual Town Meeting)

Town Hall is accessible; the public may attend in person or remotely. If accommodations/modifications are needed, please contact the Town Manager's office at 508-497-9701 or [complete this form](#).

The listed matters on the agenda are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Unless an agenda item is a posted public hearing, the matter may be considered earlier than the indicated time if there are last minute cancellations or other unforeseen events which cause the Board to move more quickly through the agenda.

Members of the public are welcome to attend this in-person meeting at 18 Main St. or by the remote zoom connection provided. Please note that if a quorum of Select Board members are present in the meeting room the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.