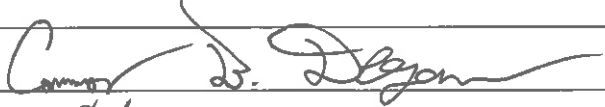


**DISCLOSURE OF APPEARANCE OF CONFLICT OF INTEREST
AS REQUIRED BY G. L. c. 268A, § 23(b)(3)**

RECEIVED
TOWN OF HOPKINTON
2018 AUG - 2 AM 11:43
TOWN CLERK'S OFFICE

PUBLIC EMPLOYEE INFORMATION	
Name of public employee:	Connor B. Degan
Title or Position:	Town Clerk
Agency/Department:	Town Clerk
Agency address:	18 Main Street Hopkinton, MA 01748
Office Phone:	508-497-9710
Office E-mail:	cdegan@hopkintonma.gov
	<p>In my capacity as a state, county or municipal employee, I am expected to take certain actions in the performance of my official duties. Under the circumstances, a reasonable person could conclude that a person or organization could unduly enjoy my favor or improperly influence me when I perform my official duties, or that I am likely to act or fail to act as a result of kinship, rank, position or undue influence of a party or person.</p> <p>I am filing this disclosure to disclose the facts about this relationship or affiliation and to dispel the appearance of a conflict of interest.</p>
APPEARANCE OF FAVORITISM OR INFLUENCE	
Describe the issue that is coming before you for action or decision.	As the Town Clerk, I am the permit granting authority for Kennel Licenses pursuant to M.G.L. c. 140, §§ 136A and 137A and Hopkinton General Bylaw § 62-7.C. Greyhound Friends, Inc. has submitted an application for such a license. I will be required to act on the license application.
What responsibility do you have for taking action or making a decision?	I will act on the Kennel License Application by either issuing or denying the requested license. Notably, Hopkinton General Bylaw § 62-7.C. restricts the scope of my authority to act on a completed application. I am only authorized to review the Animal Control Officer's (ACO) (or his designee's) inspection report. See Hopkinton General Bylaw § 62-7.C.E. If the kennel passes inspection, I have no discretion to deny the license. See Hopkinton General Bylaw § 62-7.C.E. In no way will I assist the ACO in the actual inspection of the kennel.
Explain your relationship or affiliation to the person or organization.	I worked for Greyhound Friends, Inc. as a volunteer from June 2008 until August of 2008, and then as a staff member between August of 2008 and August of 2010. Since 2010, I have not sought, nor do I intend to seek employment with Greyhound Friends, Inc. I also have no intention to volunteer with the company in the future.
How do your official actions or decision matter to the person or organization?	I am the permit granting authority for Kennel Licenses. Therefore, my actions will directly impact Greyhound Friends, Inc.'s ability to operate.
Optional: Additional facts – e.g., why there is a low risk of undue favoritism or improper influence.	<p>As stated above, I have no discretion in this matter. Hopkinton General Bylaw § 62-7.C.E. requires my decision to be based solely on the ACO's kennel inspection. Because my actions are governed by the results of the inspection, which I will not participate in, there is no risk of undue favoritism or improper influence.</p> <p>Furthermore, I do not intend to seek future employment with Greyhound Friends, Inc, nor do I intend to volunteer with the organization in the future. Therefore, I have no financial</p>

	interest in the matter and there is no risk of undue favoritism.
If you cannot confirm this statement, you should recuse yourself.	WRITE AN X TO CONFIRM THE STATEMENT BELOW. <input checked="" type="checkbox"/> Taking into account the facts that I have disclosed above, I feel that I can perform my official duties objectively and fairly.
Employee signature:	
Date:	8/2/2018

Attach additional pages if necessary.

Not elected to your public position – file with your appointing authority.

Elected state or county employees – file with the State Ethics Commission.

Members of the General Court – file with the House or Senate clerk or the State Ethics Commission.

Elected municipal employee – file with the City Clerk or Town Clerk.

Elected regional school committee member – file with the clerk or secretary of the committee.